

No. MSDE- 18012/05/MIS/2016-TTC
Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

Shram Shakti Bhawan, Rafi Marg,
New Delhi, Dated 23.08.2016

To

1. All the State Directorates (Dealing with Craftsmen Training Scheme).
2. The Principal, NVTI-Noida and RVTIs – Mumbai, Bangalore, Trivandrum, Panipat, Kolkata, Tura, Indore, Allahabad, Jaipur, Vadodara, Agartala, Mohali, Patna, Trichy and Shimla.

Ref: This office letter No. MSDE- 18012/03/CTS/Jan-2016-TTC dated 26.11.2015

Subject: Online Registration of Practical Examiner and mapping to ITI through NCVT- MIS Portal for AITT under CTS (Semester system) to be held in Jan/Feb. 2017- regarding

Sir,

As you are well aware, the All India Trade Test (AITT) (semester system) under Craftsmen Training Scheme (CTS) is conducted by National Council of Vocational Training (NCVT) for theory as well as practical in the month of January/February and July/August every year for awarding National Trade Certificate (NTC) to pass out trainees of ITIs.

The practical exam centres are generally allotted to Industrial Training Institute (ITI) by respective State Directorate through their Nodal Officer / Principal of Government ITI in respective district. In order to conduct practical Exam, external examiners are appointed in various trades and the practical result is handed over to the nodal officer for uploading marks on NCVT-MIS portal through State Director. Generally the information regarding practical exam centres and examiners is not forwarded by States/UTs Directorates to National Council of Vocational Training (NCVT) as prescribed in the Training Manual.

In order to follow the guideline of Training Manual at page -57, Section 4.41 : Examiners (for practical), the Examiner Module in NCVT-MIS portal will be implemented **w.e.f. AITT to be held in Feb. 2017** for better transparency in allotment of exam centres to examiners in AITT under CTS.

It is proposed to follow the following procedure in NCVT-MIS portal for online registration of practical examiners and allotment of ITI to them by Principal of Nodal ITI.

1. The interested qualified person should enrol themselves as Practical Examiner at NCVT MIS portal through On-Line application specifying their field / trade of interest / Preference of district and other details.

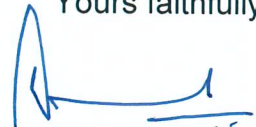
Desired Qualification: "Practical examiners should be Degree / Diploma holder in respective engineering field / discipline with 2 or 3 years experience in the relevant

trade / discipline. In case of, diploma holders are not available, then qualification of examiners may be suitably relaxed to CTI trained / Degree holder. Examiners may be appointed preferably from polytechnics/ engineering colleges/ industry of repute, government departments, corporations or from amongst retired qualified personnel possessing requisite qualifications and 2 or 3 years' experience in the trade/discipline".

2. State directorate (SPIU) will specify the Nodal ITI in every district for approval of examiner application and assigning/mapping of examiner to every ITI located in the concern district.
3. After login in NCVT MIS portal, the district nodal officer will verify the documents and approve the registration of examiner. After approval by Nodal ITI, the examiner will get an Unique Id.
4. The district Nodal officer / State SPIU / DGT NPIU may assign/map the ITI / trade / unit to any examiner for assessment of practical exam in AITT under CTS. Automatic roster based allotment may be incorporated.
5. The examiner will be attached to ITI and will move where the centre for practical exam is allotted for that ITI.

In view of the above, you are requested to give wide publicity to this facility to aspiring and already participating practical examiners and get them registered in NCVT MIS portal so that the above facility is ready well before its use in AITT to be held in Jan / Feb. 2017.

Yours faithfully,



(Deepankar Mallick)
Deputy Director General (Training)